

'Best Practice'

Initiatives of



TAKI GOVERNMENT COLLEGE

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Best Practice-I

- 1. Title of the Practice:** Observance of College Foundation Day through felicitation of High Performing Students in the University Examination and other Personalities to progressively enhance Academic tallness of the Institution.
- 2. Objectives of the practice:** Primarily to inspire the students of the College to perform at their best in the University examinations and thus to inculcate a healthy competition amongst the students so that they strive to enhance their academic capabilities and thus perform progressively better in the prospective timeline to acquire the highest-performing student status in their respective departments. Further, the acknowledgement of students' high performance by the College would play as incentive-boost to motivate them to work hard for yielding their best. The objective, behind felicitating the Eminent Alumnus of the Year chosen by the Alumni Association, is to spread the urging encouragement so that the Alumni Association becomes ever bigger with inclusions of new active members and its attachment with the Academic and Development activities of the College becomes progressively stronger.
- 3. The context:** In the educational Institutions having the stature of University, every year, successful and high performances of the passing-out students at various strata are acknowledged by giving them Certificates and added incentives in the form of Medals, Prizes, Endowment Scholarships and such other impetus in the yearly Convocation-assemblage. The Degree Colleges, though educational Institutions, do not have the privilege or the scope of organising such stipulated assemblage termed 'Convocation'. However, we, the stakeholders of Taki Government College have felt the need and significance of providing acknowledging impetus to the successful students to enhance their motivation for pursuit of academics. Thus we decided to celebrate the Foundation Day of the College collectively through organization of the 'Assemblage' of stakeholders and felicitate the successful & High-performing Students by giving Prizes, Mementos and Certificates from the College. Felicitation of the Eminent Alumnus of the Year is being introduced with the view to enhance association of the allied stakeholders group with the developmental activities of the College.
- 4. The Practice:** The Taki Government College had come to existence in the post independence era with the date of its foundation falling on 15th September 1950. Since establishment, the College has traversed a long way accumulating optimistic ingredients in its stature to arrive at its present state of where it eyes to scale ever newer heights in terms of imparting inclusive education to the students coming from varied socio-economic strata and be instrumental for their upliftment. More than half of the students' conglomerate are first generation learners and need added encouragement, inspiration and attention to come up to at-par level with others. Under such motivational background, the Taki Government College started observance of Foundation Day since the year 2017 as a means to inspire and enlighten its main stakeholders the students of the College. The Foundation Day is being observed every year on the **15th September** by acknowledging academic high performance of Students of the College in the University Examination in the same year through their felicitation in line similar to the convocation-assemblage practice in the Universities. High performing Students are felicitated with mementoes, Books and Certificates on the day. From 2019 an extra avenue is added by start of felicitating the 'Best Alumnus of the Year' chosen by the Alumni Association of the College. The whole program is graced by eminent personalities which offers extra steer to the students for their academic pursuits. Cultural performances by students, teachers, support staffs

and other stakeholders is an integral part of the program which nourishes talents of the students in performing-arts and also enhances stakeholders' bonding adding more and more to the collective might of the institution.

- 5. Evidence of success:** There are apparently visible marks of success of the best practice 'Foundation Day celebration' in the College. The observance of Foundation Day has been a continual encouragement to the students in regards of their educational chase and creates lasting impression in terms of their career building. Immediately after the happening of the felicitation-celebration students talk about the same for the next 6-7 months and thus gather motivation for doing ever better in their university examinations too. And then 5-6 months before the next Foundation Day, students again discuss about who could be the highest marks getter in the next final University exam and thus every individual student remains charged with the sensation of being felicitated in the coming Foundation Day celebration. Students also remain sensitised throughout the year in preparing themselves for the next Foundation Day Programs. Parents and guardians of the students largely attend the Foundation Day programs and they feed inspiration to their wards for registering best of their performance. The Alumni are feeling rejuvenated bonding to the college and exhibiting more and more willingness to renew and enhance their attachment to the institution which in turn is working as a boost to the student community. The fact that the Foundation Day celebration is becoming more of a talking-point, in the College and in the adjoining societal abundance with the passing of each year's organization of the program, is the obvious and strong evidence of success of the best practice 'Foundation Day Celebration'.
- 6. Problems Encountered:** Apparently there have been no identifiable potential problems faced by the College in its endeavour of organizing the programs of Foundation Day celebration. However, there are certain predicaments, that are, to the best of perception, inherent to organization of such programs. Matching the time schedule of eminent personalities invited to grace the occasion sometimes become a daunting task. Accumulating every possible logistic support exhaustively which are all essential for successful organization of the event poses considerable hardships. In fact, championing the total program in a scheduled coherent sequence does really become a challenging task. However, the spontaneous and whole-hearted participation of all the stakeholders, specially the Alumni, Parents, Guardians provide enough help to alleviate the mentioned small scale predicaments and the ease of organizing the program is getting enhanced in every year.
- 7. Resources required:** The resources that are required for organization of the Foundation Day Celebration are two folds, financial and logistic support. The finances required for procuring or preparing mementoes, books, certificates, invitation cards, Uttariyas, file-folders, bags and other allied stationeries are primarily borne by the Principal Dr. Biplab Chattopadhyay personally with part contribution from a small fraction of teaching staffs. The logistic support is entirely financed by the General Secretary of the Alumni Association Somenath Mukherjee personally who is also the present Chairman of the Taki Municipality, and the big auditorium hall of Municipality is also provided for the program. Thus the resources required for the best practice 'Foundation Day celebration' are being arranged from personal contribution of people attached closely with the institution by one way or the other.

Best Practice-II

- 1. Title of the Practice:** Development of Skills of the PG (Bengali) students towards Reviewing Books and Writing of Scripts for Play.
- 2. Objective of the Practice:** Most of the students of Taki Government College are from remote rural areas of North 24 Parganas, where they have little scope to be exposed to the ongoing state-of-the-art Cultural Activities, which mainly take place in the State Capital or Urban areas. By incorporating such activities in the syllabus of the Bengali at the Post Graduate Level, the institute tries to enhance the aesthetic skill of the students as well as to provide an opportunity for the students to make a future endeavour in these arena to enrich the already rich heritage of Bengali as well as Indian Culture.
- 3. The Context:** The students of the Taki Government College mostly have rural background and have little scopes to nourish and flourish their creative potentials. In such contexts, Taki Government College, having autonomous status in terms of Postgraduate courses, has incorporated two special papers in Bengali where students are to review books, interact with eminent writers, playwrights, litterateur and thereby prepare/construct play-scripts from given texts.
- 4. The Practice:** The Post Graduate Course in Bengali (4th Semester) has two special papers: Kathasahitya (Fiction) [4.2/1] and Natak (Drama) [4.2/2].
 - i) **For Kathasahitya special paper** the students are required to prepare two projects. In one of these two projects students have to write a 'book review' on a recent publication of a Bengali novel/short stories collection along with a critical evaluation of the creative life and works of an eminent Bengali fiction writer. In the other project, they have to critically assess a contemporary Bengali Fiction Writer after interacting with him/her. The institute takes all initiatives to organize this interactive session a success.
 - ii) **For Natok Special paper** which is titled 'from text to script writing' and 'and criticism of performed plays', eminent drama groups are invited every year who stage a play and conduct a drama workshop. The focus is on teaching the students the skill of script writing from a given text. They are also taught the techniques of staging a play and the comprehensive knowledge is imparted about the use of lights, costumes, props and theatre choreography.
- 5. Evidence of Success:** To a college like Taki Govt College, located in a remote area away from the city and teaching underprivileged students from marginal groups the above mentioned career oriented courses offering a variety of functional skills to the students. This is the Exclusiveness of our course and the logic behind including it is the best practices of our college. The students are trained in basic journalistic skills, the art of script writing -they can be engaged as script writers by theatre groups, cinema or tele-serials. This would definitely not preclude their opportunities of emerging as literary critics of the future, the basic skills they acquire from this course.
- 6. Problems Encountered:** There are certain problems in terms of organizing the best practice, that are: (a) The location of the College is far away from the City Capital, for which it is difficult to get willing resource persons. (b) Unavailability of a fully-equipped Auditorium poses hardship for such activities.
- 7. Resources required:** The resources which are essential requirement for smooth and hasslefree organization of the best practice are: (a) The College needs own vehicle for transportation of invitees. (b) The college needs funds to set up a large auditorium and (c) The College needs more funds to organize such programs in enhanced frequency annually.

Best practice-III

- 1. Title of the Practice:** Orientation of the students towards class room teaching to alleviate students' dependence on private tuition.
- 2. Objectives of the practice:** Quality teaching has become an issue of prominence as the landscape of higher education has been facing continuous changes. The Governments, the students and their families, the employers, the funds providers are increasingly demanding value for their invested money and crave for progressively higher efficiency through the teaching process and the same is achievable through rigorous practice of effective and efficient class room teaching.
- 3. The context:** Taki Government College is a pioneering educational institute in the adjoining rural area in the North 24 Parganas district. Most of its student aspirants are coming from the economically weaker and socially backward communities of the society including those of minorities. Because of the associated subnormal background, these students feel a kind of psychological dependence on private tuition stemming from gross conventional attitude. But the economical backgrounds of these students make it hard for them to afford funds for private tuition. Under the circumstances, the college takes initiative to make the students aware about the potential of class-room learning and strives to provide quality education to such first and/or second generation student learners through quality class room teaching of rigour.
- 4. The Practice:** The College has been trying to address the issue by its efforts in all probable avenues with the ultimate goal of establishing the potential and significance of Class Room Teaching. In one way, the college faculty members tries to initiate leisure hour interaction with their respective set of students to always preach about the sufficiency of class room teaching-and-learning which may be termed as step-1 towards the mentioned Orientation. Secondly, the faculty members, while imparting class room teaching, always emphasize the need of understanding the subject matter first and then readying to do fairly well in the final exams to be passed. Next, the College departments introduce tutorial classes to substantiate the exam-preparation need of the students and thus systematically eliminate students' dependence on home-coaching or private tuition. Lastly, in strategic manner, the College is putting extra efforts to make the class room teaching ever more interesting by infusing the use of state-of-the-art technological gadgets and analogous appliances for daily class room teaching. In the associated endeavour, College has been installing need-based audio systems both portable and fixed for better communication. College is also adopting more to the use of ICT (Information and Communication Technologies) ingredients in class room teaching which enables presenting the subject matter in realistic and easy-to-understand form. College remains always alert for constant upgradation of the central Library, for arranging Seminars and Special Lectures for students and for organising lectures of invited speakers of academic repute. College also encourages arranging Inter-departmental class exchange by faculties to provide deeper understanding as well as generating natural interest of students in the subject matter. The College has also made the 75% class attendance by the students mandatory and students, while taking admission, furnish undertaking in this respect. And, in all these ways the College is rolling constantly to eradicate the vice of private tuition dependence of its student aspirants.
- 5. Evidence of success:** In clear signature of accumulating success in terms of College's efforts to alleviate the vice of Private Tuition, it is observed that the number of students' attendance in the classes of all the subjects' departments has been in rise, although in slow pace, but in steady

stream. Teachers of the college who are directly involved in class room teaching, have got a strong feeling that the students are becoming more and more interested in class room teaching and their dependence along with their confidence on class room teaching is getting enhanced with the passing of every eventful class-room teaching day. The fact that the students are getting ever improved interest in their subject matter through class room teaching become evident by their massive participation in the Seminar lectures delivered by internal or invited outside lecturers. The students in more number are acquiring knowledge and understanding the subject easily and properly through class room teaching is apparent by their taking additional interest in advanced learning and by their remarkably good performances in the University examination.

- 6. Problems Encountered:** Problems encountered by the College's endeavour towards maintaining class-room teaching in excellent stead are attributed to various minor level shortages in terms of infrastructure and resources available in the College. There remains a moderate level Shortage of class-room space and there exists shortages of e-class rooms too. The place Taki is far from the state-capital Kolkata adding to transport predicaments and thus this College students are partly deprived of the academic sensation of the capital city Kolkata. Further, there are shortage of Teaching a Support staff members and dearth of Hostel accommodation space, which add to the problem-list and hinder a bit College's effort in championing the mentioned best-practice.
- 7. Resources required:** The College needs more funding to enhance abundance of all essential facilities for class-room-teaching to run smoothly and also to set up a large auditorium, a centralized Computer Centre and to make Compulsory the Computer Literacy Programme for all the students.

Best Practice-IV

- 1. Title of the practice:** Orientation of the students to develop research aptitudes and to plan their futures.
- 2. Objectives of the practice:** Most of the students of Taki Government College come from rural belt where agriculture is the main occupation. They mostly belong to the under privileged marginalized families. Many of them have to engage themselves for family earning along with their elders. Class room based conventional education would not be enough to meet their aspirations. Some innovative approach is essential not only to attract them also to enlighten them with new vision and future outlook. The students expect not only conventional curricular education, career counseling as well.
- 3. The Context:** Research and developmental activities or any sort of project work or seminars is a way by which students can be rejuvenated with a new thought and ideas. Such activities also relieve them from the monotony of day to day class teaching and enrich them with a new thought or ideas that will be helpful to plan their futures.
- 4. The practice:** Presentation in seminars is a very useful tool only to develop communication skill but also to generate a habit of study. Different Departments of this College is organizing Departmental seminars involving the students sometimes inviting external speakers to fish out inherent research aptitude and develop communication skill of the students. The teachers are guiding the students in preparing their papers and presentation. The College also regularly organizing seminars or awareness program inviting external resource persons or agencies for the benefit of the students to orient them towards probable job opportunity and future professions.

5. **Evidence of Success:** Organization of seminars involving students have enabled us to inculcate the research aptitude and communication skill in the students also fish out extraordinary students with an inherent zeal of research. Few students of Department of Botany have completed their M.Sc. course in last 3 years in different Universities. One student named Pritam Banerjee who passed out in the year 2016 are now doing research in National Chung Cheng University of Taiwan with International fellowship. Previously he served as a part time teacher in two Government funded College.
6. **Problems encountered:** Each Department recorded a significant participation of the enthusiastic students in departmental seminars. The departments faced a little monetary problem in organizing seminars inviting external resource persons, eminent scientists. They organized those seminars mainly using funds generated by their own. If such monetary obstacles are removed the seminars could be arranged at frequent interval.
7. **Resource required:** Organizing a seminar required efforts as well as Monetary resources. Departments organize seminars/workshops utilizing the funds accumulated by their faculty members. If they get monetary help from college such seminars could be arranged in regular fashion.

Best Practice-V

1. **Title of the practice:** Contribute to the Knowledge resources of Institution, Neighbourhood and the Community network through academic practices.
2. **Objectives of the practice:** To prepare a complete human being with sensible heart and to establish potential bondage with the society and local community the College should broaden its outlook and periphery of working.
3. **The Context:** An educational Institute should not follow exclusively classroom based teaching learning practices. It has some social commitment. College has given adequate stress on this issue and organized certain events to contribute to Institution – neighbourhood – community network. The necessity of extension activities promoting holistic development of the students and installing the feelings of services to community is the next agenda after teaching learning. The college is also trying to explore the various other ways and means of best practices to strengthen teaching learning process more vibrant and productive in future.
4. **The practice:** The College has taken initiatives on this issue. An Ecosystem Study centre to study the local Mangrove ecosystem has been established in the College by the Department of Botany. Taki Government college is situated at the bank of river Icchamati in the close proximity of Sundarban. Department of Botany is surveying the nearby Mangrove forest Known as “Mini Sundarban” or “Taki Golpata Jungle” involving the enthusiastic students and teachers. It is a miniature of Sundarban. This study has created a great enthusiasm in the local community. The students are collecting samples regularly to enrich their herbarium and museum. They are also educating the local people about importance of Mangrove vegetations and also how to protect that natural treasure Department of Geography and Zoology have also extended their cooperation in this endeavour.

The College is regularly organizing social awareness program to show our commitment to the society and local community. Department of Botany organized a program in rural area to

aware the local vegetable-cultivars about the judicious use of manure and pesticides also about the ill effect of excessive use of pesticides and chemical fertilizers. Besides College NSS unit or students union regularly organizing medical camps, blood donation for the benefit of local community.

5. **Evidence of Success:** College is trying to fulfill his social commitment and receiving the dividend also. The social awareness campaign conducted by the students and teachers of the various departments created interest in the local people.
6. **Problems encountered:** No such problem encountered during such activities instead the local community participated with great enthusiasm. We were able to make them realize the objectives of our campaign.
7. **Resource required:** The resource required for such activities is not so significant. The main thing that we require is the active participation of the local people and active support of the College authority. Both the participation of the local community and crucial support from College has helped different Departments to go ahead with certain commitment.

Best Practice-VI

1. **Title of the Practice:** Organising frequent programs on Cultural and Other Extra-Curricular Activities.
2. **Objectives of the Practice:** In order to make our students prepared for taking up profession in all possible walks of life it is being felt necessary that alongside academics, expertise of the students would have to be built and enhanced in the domain of culture and other allied areas, where students can explore scopes for profession-oriented service in their efforts to reach out to a greater life. College thus takes active interest to nourish all possible cultural and allied programs for the institution for students' purpose.
3. **Context:** As the college is situated in a small suburban locality the students of this area get very little opportunity to cultivate their cultural potentials or for that matter cannot think of taking up profession in cultural activities. Moreover, a major portion of our students come from remote villages of adjacent areas of Taki and such students are even scantily exposed to the likes of cultural programmes and activities.
4. **The Practice:** College is taking active interest in organising judicious program performance of cultural, social and academic values in terms of various conventionally observable cultural and extra-curricular events. The occasion of '*Baishe-Shravan*', the death anniversary of Gurudev Rabindranath Tagore has been observed in the college in appropriate manner. The '*Ban-Mahotsav*' is celebrated in the College every year by achieving plantation of trees within the College campus. Discussion sessions on '*Gender-Sensitization Activity*' is being organised every year to highlight practice of Equality and no discrimination in terms of Gender. Many other occasions the College has been celebrating every year, to mention a few: '*Seminar on Bengali-Poetry and Kobita-Utshab*', '*Basanta-Jagrata-Dware*', '*International Women's Day*', '*Bhasa Divas*' and such other programs. The '*Institution's Foundation-Day*' on 15 September has been celebrated by acknowledging high academic performance of College students in the University examination program.

5. **Evidence of Success:** The evidence of success of such programmes have been measured on the basis of students' enhanced interest in the programs organised as well as students' reviewing feedback on such activities as they are the main beneficiaries. The satisfaction levels of students have been categorized into poor, satisfactory, highly satisfactory and excellent. The views expressed by students indicate an overall highly satisfactory level (78% reviews). The Bengali Department Seminars and Bhasa-Divas Programme acquired highly satisfactory (81%reviews) ratings as the students get to know the works and persona of eminent celebrities from other institutions of cultural repute and can interact with them.
6. **Problems Encountered:** Due to space crunch, the College does not have its own auditorium or well equipped hall to hold cultural or extra-curricular programmes. Sometimes it seems difficult to get high quality resource persons required for such programmes due to far-off location inconvenience of the place Taki from Kolkata.
7. **Resources Required:** Sufficient space and grants are necessary to build well-equipped and spacious auditorium as well as recurring funds for better logistic-support so that such Programmes can be arranged more frequently and in bigger ways associating more students with it.

Best Practice-VII

1. **Title of the practice:** Measures to encourage the research aptitude of the faculty members for the benefit of the students.
2. **Objectives of the practice:** Many of the faculty members of this college are actively involved in research. Along with day to day teaching learning activities in the Department, their intense desire is to carry out their research work and publish papers. Their research activities will inspire the students to get involved in research and development work in future. There will be a invisible percolation of research aptitude from the teachers to the students for the greater interest of the society.
3. **The Context:** Many of our faculty members carrying out their research work in other research Institutes or Universities as guest research worker. Recently UGC has given a golden opportunity to the college teachers having significant publications to become a research guide of a scholar. Many of our faculty members have good publication and have ability to become a research guide either as chief investigator or in collaboration with other reputed research Institutes. Infrastructures of the departments have been improved to cater to such endeavour. Keeping in view this aspects college has taken few significant measures.
4. **The practice:** To encourage the research aptitude of the faculty members, the Institution has established a research Committee comprising the faculty members of different streams. Their responsibility is to aware the teacher about various research projects / Schemes advertised by UGC or any other funding agencies as well as to forward those projects for recommendation. They organizes meeting at regular intervals to discuss about the submitted projects, screen the proposals and recommend with valuable inputs.

College has established Intellectual Property Right (IPR) cell on 21.09.2017 to create awareness about patent and ownership rights among the faculty members. The outcome of research work may be submitted for patent but the faculty members are not fully aware of the application and jurisdiction of patent and ownership right act. Plagiarism or academic

dishonesty is a copyright infringement and the faculty members should be aware of that. Several meetings have been organized in the college inviting external resource persons to make the faculty members aware of the patent and ownership right act, copyright act. Such awareness would benefit the faculty members to publish original research work.

- 5. Evidence of Success:** The faculty members have submitted research proposals in large numbers to be considered by different funding agencies like West Bengal DST, Central DST, UGC (major and minor research Project) and those have been forwarded for recommendation. Many of the submitted projects have been sanctioned by the funding authority and now been perpetuated in the college. Dr. Jayanta Sen of the Department of mathematics has got a project sanctioned by West Bengal DST. He is continuing his research as principle investigator with a Junior Research Fellow.

Several meetings have been organized by the IPR cell in the college inviting external resource persons to make the teachers aware about research activity and probable utilization of research outcome also to publish original research work.

- 6. Problems encountered:** Adequate infrastructure both in terms of space and instruments is a prerequisite for fruitful perpetuation of the research activity. This area needs to be emphasized. Though the departments are well equipped with adequate instruments but their regular and proper maintenance is an essential aspect. Different departments specially the science departments have submitted their requirements of sophisticated instruments as well as laboratory spaces.
- 7. Resources required:** The Departments specially the science Departments have acquired many high end instruments utilizing the fund sanctioned by govt. of West Bengal. Still they require funds to procure many other Instruments as well as laboratory spaces to carry out research involving research scholars. Funds are also required to procure LCD projectors, wall mounted screen etc.