



**GOVERNMENT OF WEST BENGAL**  
**DIRECTORATE OF RASHTRIYA UCHCHATARA SHIKSHA ABHIYAN (RUSA)**  
**HIGHER EDUCATION DEPARTMENT**  
**6<sup>TH</sup> FLOOR, BIKASH BHAVAN, SALT LAKE, KOLKATA – 700091**  
**E-mail ADDRESS: [rusahedwb@gmail.com](mailto:rusahedwb@gmail.com) , Phone- 2334-2555**

**No: 296-HED-26011(23)/3/2018-DIR-RUSA SEC-Dept. of HE**

**Date: 01/11/2019**

From : Special Secretary, Higher Education Department &  
Additional State Project Director, RUSA

To : 1. Vice Chancellor, Sidho Kanho Birsha University  
2. Principal/TIC, Taki Government College

**Sub: Key points for implementation and monitoring of projects under Comp-3 & 9 of RUSA-2.0**

Sir,

As fund has been sanctioned for your Institution under concerned component of RUSA-2.0 (Annexure-A), I am directed to emphasize the following key points in implementation and monitoring of project under RUSA-2.0 :-

1. Detailed Project Report (DPR), both in hard and soft copy, should be submitted preferably within 7 days from receiving of this letter (Soft Copy of RUSA-Handbook is attached with this letter for guidance).
2. The Institution authority should open a dedicated RUSA account in a scheduled Nationalised Bank and send the details to the Directorate of RUSA (in Mandate Form attached to this letter). No funds other than RUSA should be kept in the RUSA bank account.
3. The Institution authority will have to form a Project Monitoring Unit (PMU) with appropriate representatives from academic officials of the institution, faculty, senior administrative officers, technical support staff and students. The Unit headed by the Head of the Institution will be responsible for the monitoring of the project at the institutional level.
4. After opening Bank Account the Authority of the Institution should come to the office of the directorate of RUSA for registration on PFMS (Public Financial Management System) when asked for by this office.
5. All expenditures have to be made as per existing guidelines of Finance Department, Govt. of WB and as per directives of RUSA.

This may be treated as extremely urgent.

Yours faithfully

  
Special Secretary, Higher Education Department  
&  
Additional State Project Director, RUSA



**No: 296/1(4)-HED-26011(23)/3/2018-DIR-RUSA SEC-Dept. of HE**

**Date: 01/11/2019**

Copy for necessary information to :

- 1) Controller of Finance, RUSA
- 2) P.S. to Hon'ble MIC, Higher Education Department
- 3) Deputy State Project Director, RUSA
- 4) Sr. P.A. to Principal Secretary, Higher Education Department & State Project Director, RUSA

Special Secretary, Higher Education Department  
&  
Additional State Project Director, RUSA



Annexure- A

Sl. no.	Component	Name of the Institution	Total approved	First Instalment	Central Share	State Share
1	3	Sidho Kanho Birsha University, Purulia	20,00,00,000	10,00,00,000	6,00,00,000	4,00,00,000
2	9	Taki Government College, North 24 Pgs	2,00,00,000	1,00,00,000	60,00,000	40,00,000

SAIKAT DAS, WBCS(Exe.)  
Deputy Secretary  
Department of Higher Education  
&  
Deputy State Project Director, RUSA  
Government of West Bengal