



Decentralization and participative management in college governance

Decentralization- Taki Government College, being a Government Institution, remains under direct authoritative supervision of Education Directorate (ED), which exerts jurisprudence with that of Department of Higher Education (DHE), Government of West Bengal. In academic matters, the college is guided by the affiliating West Bengal State University's statutory academic stipulations to the extent ratified, and earmarked by the ED and the DHE. The Head of the Institution, the Principal or Officer-in-Charge, remains responsible for implementation of all academic and administrative policies of the Government. Further, the Principal also acts as the Drawing and Disbursing Officer (DDO) of the Institution, and monitors the financial matters of the college. The college practices decentralization and participative management. The Head of the institution confirms any policy after consultation with the IQAC and/ or the Governing Body. Teacher representatives in the Governing Body and the IQAC contribute significantly in setting and implementation of institutional goals. All major academic decisions are taken only after due discussion in Teachers' Council (TC) meeting. All academic affairs are carried out by the different TC sub-committees constituted by the Principal in coordination with Teachers' Council Secretary (TCS). Along with the teachers, the support staff members and student representatives are also included in certain selected committees and cells. Feedback is collected from the stakeholders and analyzed and steps are taken on the basis of the feedback received.

The various committees for functioning of the college may broadly be divided into the following categories:

- **Strategic Planning and Execution:** IQAC, Purchase Committee, Tender Committee, Finance Committee, PG Administrative Board, Project Monitoring Committee (RUSA), New Building Construction Committee
- **Academic affairs:** Undergraduate and Postgraduate Admission Committee, College Routine Committee, Internal and University Examination Committee, PG Examination Committee, PG Tabulation Committee, Seminar and Publication Committee, Library Committee, NEP Committee, Intellectual Property Rights Cell
- **Student support and activity:** Student Scholarship Committee, Career Counselling and Placement Cell, Cultural Committee, College Sports and Games committee, College Magazine Committee, Hostel Committee, NSS committee
- **Student and staff welfare:** Development Committee, Grievance Redressal Cell, Women's Development Cell, Internal Complaint Committee, Anti-ragging Committee, Students Credit Card Committee
- **ICT and data management:** College Website Monitoring Committee, AISHE Committee, Banglar Uchhasiksha Committee, Students Data Progression Committee



FLOW OF INFORMATION AND INSTRUCTIONS

